

**PURPOSE:** To ensure students are not held responsible for other students not completing work service in their assigned area so that grades can be given fairly to all students.

**INTRODUCED BY:** Cassie van Riessen

**BE IT RESOLVED BY THE MISSISSIPPI SCHOOL FOR MATHEMATICS AND SCIENCE SENATE:**

**SECTION ONE (REASONING):**

To ensure students are graded fairly on their responsibility and not the responsibility of others **Microsoft** calendars should be required to be used to track which days which students are responsible for so that one student is not responsible for others assigned days.

**SECTION TWO (SPECIFIC ACTION):**

Page 114 of the MSMS Student Handbook 2024-2025:

**WORK SERVICE**

The school is a community of people sharing common ideas and goals, and students contributing to the betterment of the school enhance this community spirit. The time each week a student contributes to the school community benefits everyone. Work service occurs during the student's non-academic hours and consists of custodial and non-custodial tasks. No work service is to be completed during study hours or after 10:00 p.m. The work is important to the overall upkeep and functioning of the school, and the quality of the work done by the students exemplifies their pride in their school. The school considers work service an obligation accepted by the students as a condition of maintaining their status with the school. Students must fulfill this obligation each week and can make alternate arrangements when on a field trip, sick, or on extended weekends by rescheduling work with their supervisors. Students are responsible for contacting teachers, their mental/research supervisors, and work service supervisor prior to a field trip absence. Students must fulfill this obligation personally, punctually and adequately. Failure to do so will result in disciplinary action.

A work service grade will be assigned and reported on quarterly grade reports. Work service grades can be entered each week and are required to be entered at least four (4) times in a nine-week grading period. Work service supervisors will provide students with feedback on performance as needed. This grade is not used in calculating GPA; however, it is taken into consideration when assigning privileges and extending the invitation to return. A student who fails to complete work service for a 9-week grading period will be ineligible for privileges for the next 9 week grading period. A student who completes the school year with make-up hours due must complete that obligation before an invitation to return is extended or before a diploma is issued.

Student work **service in residence hall** groups assigned to an area for each semester are responsible to create a calendar for each month with a self-established, evenly divided, schedule

for the area. If a student is assigned a teacher's work service the schedule can be discussed directly with the teacher and a calendar is not required. Student work service **groups in residence halls** should mutually agree on a schedule to follow and must provide this schedule to the supervisor before the end of the first week of each nine-week period. Students will only be held responsible for their assigned area on their scheduled days. Student should notify their supervisor of any changes to the schedule because of absences or other obligations.

### **SECTION THREE (APPENDIX):**

#### **RESPONSE 1 (ANONYMOUS):**

"I believe it is important that students only be held responsible for completing their days in an area since they should not be responsible for the actions of others"